



**यूको बैंक**  
(भारत सरकार का उपक्रम)  
सम्मान आपके विश्वास का  
अंचल कार्यालय, नई दिल्ली



**UCO BANK**  
(A Govt. of India Undertaking)  
Honours Your Trust  
Zonal Office, New Delhi



### Annexure-I

Subject: Quotation for obsolete/ unused/ scrap IT Hardware Items/ ATM(s) lying in New Delhi Zone

Quotations are invited for disposal of Obsolete/unused/ scrap IT Hardware Items/ ATMs ("on as is where is and what is there is basis") which are old and un-repairable as per the list below:

	ITEMS	Total Quantity for Disposal (Approx.)
1	CPU	70
2	Monitor (CRT+LCD)	40
3	Line Printer	3
4	DD/FD Printer	8
5	Deskjet / Inkjet Printer/ Laser Printer	17
6	Passbook Printer	6
7	Thin Client	1
8	UPS	3 KVA
		5 KVA
9	Keyboard-Mouse	50
10	Network Switch	5
11	Scanner	2
12	Servers	
13	Toner/Cartridges (Old & Unusable)	15
14	Others items	10
	<b>Total</b>	<b>231</b>

### **Terms and Conditions:**

- Interested parties are requested to offer their rate for all items. Partial disposal of the items will not be allowed.
- The quantity mentioned above is indicative only. Payment will be made based on actual quantity.
- The bidders can visit Zonal Office, New Delhi till 15.01.2025 (10:00am- 5:00 pm) for site inspection. However no checking regarding the working of machines would be allowed.
- The quotation prices should be submitted to Zonal IT Centre, New Delhi on urgent basis on or before 18.01.2025 till 17:00 Hours.
- No quotation will be accepted after the said date and time.
- Hardware items to be sold to the highest bidder. Bank will notify the selected bidder and the selected bidder will have to make the payment within next 7 working days from notification without fail.
- Commercial format should be as per Annexure-A shared with this document.





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8. Bidder should follow/ abide all rules as per latest IT/ E-Waste Management Rules, by Ministry of Environment, Forest and Climate Change, Govt. of India. Bidder has to submit following documents along with the commercial bids:
  1. Copy of valid GSTIN and PAN certificate in the name of the company.
  2. Copy of valid authorized e-Waste Management registration certificate.
  3. Copy of valid authorized certificate from state/ central pollution control board.
9. Payment will be received based on actual number of items however, if any of the line item is missing at the time of disposal, corresponding amount will be returned/adjusted.
10. Bank does not take responsibility for making any machine in working condition for activity as stated in above mentioned point no. 8.
11. Valid e-waste certificate is mandatory. In absence, of same, such bidder quoting the higher prices will be disqualified.
12. Further, the reward of work order would be issued to successful bidder arrived after commercial evaluation is done. The bidder quoting the total highest price (arrived at sum total of prices quoted against each items) amongst all would be declared as successful bidder.
13. The successful bidder would have to first deposit the amount to the Bank and then only is allowed to pick all the disposal items. Bank will not pay any transportation and/or labour expenses for such activity.

*Mehar*

**Chief Manager**  
**Zonal Office, New Delhi**





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**Parivartan**

Digital Transformation Journey

Annexure-A

Commercial format (To be submitted on Company letter head)

Name of the company	
Company Registered Address	
Contact Person	
Contact No	
GSTIN	
PAN	

(in Rs.)

Item Description Make	Qty. (A)	Unit Price (Excl. GST) (B)	Total Price (Excl. GST) (C)=(A*B)	GST %
CPU				
Monitor (CRT+LCD)				
Line Printer				
DD/FD Printer				
Deskjet / Inkjet Printer/ Laser Printer				
Passbook Printer				
Thin Client				
Keyboard-Mouse				
Network Switch				
Scanner				
Servers				
UPS (5 KVA)				
UPS (3 KVA)				
Batteries				
Other Items				
Total Cost of ownership (H-1) in figure				
Total Cost of ownership (H-1) in word				

Company Seal

Authorized Signatory

Name & Designation:

यूको बैंक अंचल कार्यालय, प्रथम तल, यूको भवन, 5-संसद मार्ग, नई दिल्ली - 110001

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